



the **VAULT**

TheVaultNYC.com  
CMS Manual

# 1. Login

You need to sign in or sign up before continuing.

### The Vault NYC Login

Email\*

Password\*

Remember me

[Forgot your password?](#)

Go to [thevaultnyc.human-nyc.com/admin/login](http://thevaultnyc.human-nyc.com/admin/login)

Login: smueller@thevaultnyc.com      Password: thevaultnyc

## 2. Add clients and videos for the new site

The screenshot shows the 'New Client' form in the 'The Vault NYC' admin interface. The navigation bar at the top includes 'The Vault NYC', 'Dashboard', 'Admin Users', 'Clients' (selected), and 'Videos'. The user email 'smueller@thevaultnyc.com' and a 'Logout' link are also visible. The breadcrumb trail is 'ADMIN / CLIENTS /'. The form title is 'New Client'. It contains three main sections: 'Name' with a text input field; 'Logo' with a 'Choose File' button and 'No file chosen' text; and 'Video' with an 'Add New Video' button. At the bottom, there are 'Create Client' and 'Cancel' buttons. A footer note says 'Powered by Active Admin 1.0.0.pre1'.

All of the content should be added under 'Clients'. Don't worry about the Videos tab.

1. Add name of client

2. Add client logo

3. Add videos (1 to 10 videos). Any of these will work:

- The video id
- The embed code
- The URL of the video

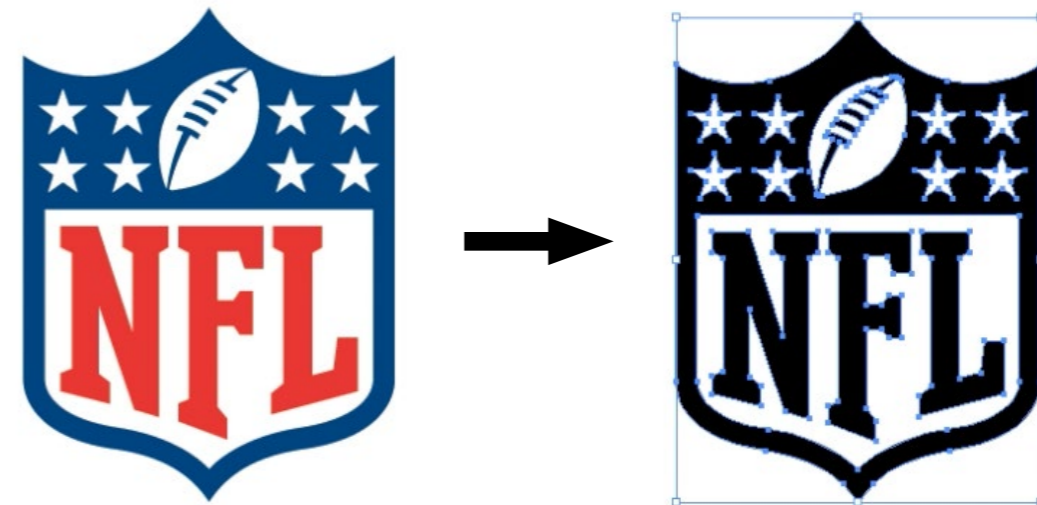
4. Click 'Create client'

### 3. Creating a flat one-color SVG in Illustrator

All clients logos should be saved in one color in SVG format without background.

Although all logos on the website are white (in non-hover mode) in fact they shouldn't be white because then it's hard to see them in folder/CMS. The code makes them be white. So for the usage convenience we are making them black.

1. Open vector file of logotype in Adobe Illustrator.
2. Ungroup it (Command+Shift+G)
3. Using Pathfinder Panel, do Trim
4. Using Magic Wand tool (Y) select all white (or other color(s) which you want to have as a transparency) and hit Delete.
5. Select all what left (Command+A) and make it black. Now you can see the result. If you not satisfied with it, undo back to Step 4 (Command+Z so many times as needed) and play with Magic Wand tool or manually select/deselect elements (use Select tool (V), hold Shift to select/deselect multiple elements) to get to the result you want.
6. Save as (Command+Shift+S) SVG file.



Video tutorial: [youtu.be/JUPaI2XcRuQ](https://youtu.be/JUPaI2XcRuQ)

4. Questions?

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